



Application for Withdrawal – Purchase First Home

Section A Introduction and steps to apply

Use this form to apply for a first home withdrawal from your KiwiSaver account. We will also require you to complete an AML Identity Verification form which is available by calling 0800 223 463 or emailing bcfkiwisaver@mjw.co.nz

Note that to be eligible to apply to withdraw funds to purchase your first home you need to have been a member of a KiwiSaver Scheme for at least three years, not have already made a first home withdrawal from this or another KiwiSaver Scheme and the property you wish to purchase is intended to be your principal place of residence.

The withdrawal is subject to approval and a minimum balance of \$1,000 must be maintained in your Member's account after such a withdrawal.

To apply for a first home withdrawal:

- Find a solicitor (or licensed conveyancer) to help you through all the legal ins and outs of buying your first home. Let your solicitor (or licensed conveyancer) know you want to use your KiwiSaver contributions towards your first home.
- Talk to us about applying for a first home withdrawal. You can call us on 0800 223 4636.
- 3. Take this application form to your solicitor (or licensed conveyancer) to complete and return with:
 - your sale and purchase agreement (this must be in your name, or see note below)
 - a solicitor's or licensed conveyancer's letter of undertaking (attached at the back of this application form)
 - a solicitor's or licensed conveyancer's deposit slip for their trust account.

All documentation needs to be with us at least 10 working days prior to your deposit or settlement date.

We're unable to pay a first home withdrawal:

- unless you've been a member of KiwiSaver for three years
- after your settlement date.
- The amount you are able to withdraw from your KiwiSaver account will be paid directly to your solicitor's or licensed conveyancer's trust account. You and your solicitor (or licensed conveyancer) will receive confirmation of this. 4.

Note: If the Sale and Purchase agreement is not in your name we require a Deed of Nomination as evidence that you are the purchaser of the property.

Section B	Your personal details	
1. Your IRD N	Number 2. Your Member Number	
3. Your Nam	e Mr Mrs Miss Ms Other	
First Name	e(s) Surname	
4. Your Posta	al Address 5. Date of Birth	
Street Add PO Box	Iress/ 6. Occupation	
Suburb or	RD 7. Contact Phone no	
Town or C		
Postcode		
8. Email add	ress	
The information	in this form is being collected for the nurneses of effectively managing your RCE KiwiSayer Scheme account and it will be held	
by MJW. It may	n in this form is being collected for the purposes of effectively managing your BCF KiwiSaver Scheme account and it will be held be disclosed to third parties to the extent that is necessary to administer your application and any withdrawal from the BCF ne. You can ask to see the personal information that MJW holds about you by calling us on 0800 223 463.	
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Section C Application to make a withdrawal			
I wish to make a withdrawal from my Member's Account as below:			
Type of withdrawal			
First home withdrawal (this applies if you've never previously owned a property, other than a leasehold estate - whether alone or jointly with another person).			
First home withdrawal for a previous property owner (this applies if you've previously owned a property). You must include your confirmation letter from the Ministry of Housing (or delegate) that you qualify. For more information or the necessary form, please contact Housing New Zealand on 0508 935 266 or visit the website https://kaingaora.govt.nz/home-ownership/first-home-grant/*			
Amount of withdrawal			
If my application is approved I wish to withdraw:			
a withdrawal for my full available balance*			
a partial withdrawal of \$**			
* Note that a minimum balance of \$1,000 must be maintained in your member's account after such a withdrawal.			
** Deducted proportionately from the funds you are invested in and taken first from your own and any employer contributions (and your investment earnings), and second, from your member tax credits amount			
Have you transferred money from a UK Pension Scheme after 5 April 2006?			
No Yes – please contact us for information. An extra withdrawal form is required.			
Section D Your Statutory Declaration (please complete on following page)			
I, the above named Applicant, do solemnly and sincerely declare that:			
I have had my principal residence in New Zealand for the entire period that I have been a member of KiwiSaver			
I was living overseas for the following dates			
to / / [insert dates]			
and Lunderstand Lide net qualify to be paid the member tay credit for this pariod			
and I understand I do not qualify to be paid the member tax credit for this period			
I also declare that:			
1. All the information provided in this form (and any included documents) is true and correct;			
2. I have been a member of a KiwiSaver scheme, or Complying Superannuation Fund, for 3 or more years;			
3. I have never made a withdrawal from a KiwiSaver scheme for a home purchase (whether this Scheme or any scheme to which I previously belonged);			
4. I have not previously owned an estate in land, or I attach written confirmation from Kainga Ora stating that it is satisfied my financial position (in terms of income, assets and liabilities) is what would be expected of a person who has never held an estate in land (either alone or jointly with another person);			
5. The property I am purchasing is intended to be my principal place of residence;			
6. I understand that my application for a first home withdrawal is subject to the Manager of the BCF KiwiSaver Scheme			
receiving everything listed in the checklist below (in a form acceptable to the Manager) at least 10 business days before my deposit or settlement date;			
7. I understand that should the information given be incomplete or incorrect, the Manager of the BCF KiwiSaver Scheme will not be able to complete its assessment of my application for a home purchase withdrawal. I agree that the Manager may approach the solicitor named above to obtain such further information as may be reasonably required in connection with this application, and I hereby authorise that solicitor to provide such further information;			
8. I understand my withdrawal must be paid to my solicitor's or licensed conveyancer's trust account.			
I do solemnly and sincerely declare that the information provided in this application and the attached documents (if any) is complete and correct to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.			
Please complete the statutory declaration section on the following page			

Section D Your Statutory Declaration (continu	ed from previous page)		
Member Signature			
Member Signature			
5			
Declared at	day of 20		
Location	Date		
Before me (JP, Solicitor, Notary Public or other person authorised to take a statutory declaration, such as the Registrar or			
Deputy Registrar of the High Court or of any District Court or a member of parliament):			
Full name	Occupation		
Full name			
	Address		
Signature			
Signature Of person taking the statutory declaration			
Section E Your solicitor or licensed conveyancer's details			
Section E Your solicitor or licensed conveyance			
Full name			
Company Name			
Contact phone no			
Postal Address			
	Postcode		
Email address			
Checklist			
I have completed Sections B,C, D & E of the form	1		
signed and dated Section D - i.e., the state	utory declaration		
l attach a Letter of Undertaking completed by my	a Letter of Undertaking completed by my solicitor (attached at the back of this application form)		
a bank denosit slin from your solicitor sho	a bank deposit slip from your solicitor showing the account name and number for payment of the benefit		
requested in this application	wing the account name and number for payment of the benefit		
a copy of the Agreement for Sale and Purchase of Real Estate for the purchased property in your name			
	he Agreement for Sale and Purchase of Real Estate is not in your		
name)			
from Housing New Zealand	nd you must provide a copy of your 'Letter of Determination'		
a completed AML form and certified ident	ity documents (e.g., passport, utility bill)		
Return completed form and documentation to:			
Post: BCF KiwiSaver Scheme, C/- MJW, PO Box 1096, Wellington 6140			
Or Courier: BCF Kiwisaver, C/- Melville Jessup Weaver, Kiwi Wealth House, Level 7, 20 Ballance Street, Wellington 6011			
If you have any questions about completing this form, please	e call 0800 BCF INFO (0800 223 463)		
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